

**MECOSTA-OSCEOLA INTERMEDIATE SCHOOL DISTRICT  
15760 190TH AVENUE, BIG RAPIDS, MI 49307**

**AUGUST 13, 2018**

The regular meeting of the Mecosta-Osceola Intermediate School District Board of Education was held on Monday, August 13, 2018, in the Resource Center of the Mecosta-Osceola Intermediate School District, 15800 190th Avenue, Big Rapids, Michigan.

President Wilkerson officially called the meeting to order at 6 p.m.

Roll call was taken as follows:

**MEMBERS PRESENT:** Mike Wyman, Greg Babbitt, Sheri Thompson, Larry Emig, Cathy Browers and Marie Wilkerson.

**MEMBERS ABSENT:** Larry Sredersas

Under the regular order of business, President Wilkerson asked if there were any “**Additions or Changes to the Agenda.**” There were none.

President Wilkerson then asked if there were any “**Communications.**” President Wilkerson welcomed Board Member Larry Emig.

**Consent Agenda Items:** There was a motion by Member Thompson and supported by Member Wyman to approve the consent agenda as presented:

- Minutes from the July 9, 2018, Personnel Committee
- Minutes from the July 9, 2018, Regular Board Meeting
- Minutes from the July 9, 2018, Organizational Meeting
- Payment of July bills (\$1,920,783.88) and approval of the July financial reports
- The hiring of Brianna Ballew Occupational Therapist, Sally Park GSRP Teacher, Arianne Boynton and Emily White Speech and Language Pathologists.
- The resignation of GSRP Lead Teacher, Jennifer Bartolome.
- No conference requests at this time.

**Motion carried unanimously.**

Under “Superintendent’s Report” Mr. Locke asked the following administrators to give reports on their departments. Karen Roy reported on GSRP enrollment details and summary. She also discussed participant eligibility and prioritization progression. Tonya Harrison reports on General Education. She gave an update on Early Literacy and updated on upcoming training. Mrs. Harrsion discussed principal training and support. Mr. Locke added

that the goal is that every student has the opportunity to be successful. Mike Miller reported for the Career Center and discussed the Marshall Plan. Mr. Locke discussed our desire to be collaborative with other ISDs and the need for career readiness. Mr. Miller discussed a possible grant opportunity to create, hands-on, mobile learning labs. There was a group discussion about job shadowing, career training, and the need for skilled trade workers. Kim Tufnell reported on CHAMPS implementation and expectations. She reported on training, CHAMPS -Explicit Instruction, Interventions, Tough Kids, Coaching and Behavior Management. Ms. Tufnell also discussed data and reporting requirements and MOISD staff expectations. Mr. Locke discussed the long-term view of this process and the need for sustained effort. Ms. Tufnell discussed Special Education targets and certificate of completion/accomplishment requirements. There was group discussion on this topic.

- Under Board Business “**Action Items**,” the following was discussed:
- **Consideration of 2018-19 Tax Levy Resolution.** Accountant Mark Higgins gave an overview of the millage levy. Motion by Member Babbitt and supported by Member Browers to establish the 2018-19 millage levy at 5.0859 mills as presented. A roll call vote resulted in the following:

AYES: Greg Babbitt, Mike Wyman, Cathy Browers, Sheri Thompson,  
Larry Emig and Marie Wilkerson

NAYES: None

Member Absent: Larry Sredersas

**Motion carried unanimously.**

- **Consideration of Employee Handbooks**

2018-19 Employee Handbook

2018-19 Administrative Guidelines and Handbook for Secretarial/Business,  
Custodial/Maintenance, and CTE Para-educators

2018-19 Administrative Guidelines and Handbook for Administrative Personnel

Motion by Member Thompson and supported by Member Babbitt to approve the employee handbooks as presented. **Motion carried unanimously.**

- **Consideration of Resolution of the Second Reading of Neola Board Policies:**

7540.06; 1421; 1439; 2414; 2418; 7540.03; 7540.04; 7540.05; 3121; 3139; 4121;  
4139; 8142; and 8321

Motion by Member Browers and supported by Member Wyman to approve the employee handbooks as presented. **Motion carried unanimously.**

AYES: Greg Babbitt, Mike Wyman, Larry Sredersas, Cathy Browers, Sheri  
Thompson, Larry Emig and Marie Wilkerson

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NAYES: None

ABSENT: Larry Sredersas

Under **Board Business “Discussion/Information Items,”** the following was discussed:

First Reading of the Minimum Fund Balance, 6220 Budget Preparation. Mr. Klumpp reported on the policy for the fund balance.

Kim Tufnell touched on Champs training.

Member Wyman gave an overview of the NMSLA dinner meeting in Traverse City.

Under **Board Business “Future Items”** the following was discussed:

- First Day of MOISD Staff for 2018-2019 School Year is August 23, 2018. Mr. Locke gave a brief rundown of the schedule for the day, Breakfast 7:47 AM – 8:30 AM and Lunch at 11:45 AM – 12:45 PM and asked the Board Members to stop by to see staff if possible.
- MASB Annual Leadership Conference, Grand Rapids November 1-2, 2018. Member Wyman is planning on attending. Member Thompson also made note that a lot of the 100 level courses are offered online as well.

**Public Items** – There was no comment from the public.

With no further business to discuss, the meeting adjourned at 7:07 p.m.

Respectfully submitted,

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Marie Wilkerson, President

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Mike Wyman, Secretary