



Mecosta-Osceola Intermediate School District

Administrative Offices: 15760 190th Avenue, Big Rapids, MI 49307

Phone: 231.796.3543

[MOISD Job Opportunities](#)

2324-22

NOTICE OF VACANCY

Title: School Social Worker

Program: Special Education Itinerant Services

Start date: March 15, 2025 or as soon as possible

Classification/FLSA: Union, Exempt, Non-Administrative

Duration: Full-time school year position

183 days / 7 hours per day

Reports to: MOISD Special Education Supervisor

Location: Mecosta-Osceola ISD

Position Summary: The School Social Worker provides evaluations and social work services as related to the educational program of students with disabilities as identified through the Individualized Education Program (IEP) process.

Professional Requirements / Education and Experience

- Masters in social work required and eligibility for temporary or full approval as a school social worker. Preference will be given to applicants who have demonstrated successful experience/training with itinerant school social work settings and in diagnosis and evaluation.
- Must have or possess the ability to obtain licensure through the State of Michigan Department of Community Health.
- Thorough understanding of special education laws, regulations and processes.
- Demonstrated aptitude for work to be performed, such as, but not limited to: positive work ethic, well organized, strong communication skills, and flexibility to work effectively with diverse students and staff.
- Knowledge of management techniques and instructional use of computers will enhance the candidate's ability to perform job duties.
- Must have a valid driver's license.
- Must pass a criminal history background investigation conducted by the Michigan State Police (MSP) and the Federal Bureau of Investigation (FBI).

Essential Duties

- Participate as a team member of IEPT when appointed by Assistant Superintendent of Special Education or designee.
- Serve as a member of a multidisciplinary evaluation team when appointed by the Assistant Superintendent of Special Education or designee.
- Provide direct services for students when included in an IEP plan.
- Develop and update goals and objectives in writing and specific and measurable terms for each assigned student.
- Work with students, parents, teachers, and others in establishing and implementing a special education program in the least restrictive environment as prescribed by the IEPC.
- Maintain open communication among teachers, administration, support staff, and parents.
- Provide in-service training to education staff, community organizations, etc., with prior approval of the Assistant Superintendent of Special Education or Designee.

Supporting Schools and Student Achievement

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the State of Michigan's Elliott-Larsen Civil Rights Act of 1977, Section 102(a) it is the policy of the Mecosta-Osceola Intermediate School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries regarding this policy should be directed to: Superintendent, Mecosta-Osceola Intermediate School District, 15760 190th Avenue, Big Rapids, MI 49307, Telephone (231) 796-3543.



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- Maintain accurate records as required by the ISD, including monthly caseload reports.
- Assume responsibility for keeping informed of current developments in own field and related fields of special education.
- Maintain an attitude of mutual respect and tolerance of other professionals, students, and parents.
- Assume responsibility to transport self to assigned worksite(s) and maintain regular, reliable and prompt attendance.
- Additional duties as assigned by the Assistant Superintendent of Special Education or designee.

Compensation: Based on current MOISD-MEA contract; commensurate with credentials and level of experience.

Benefits: Full benefits package including medical, dental, vision, life/add & ltd, employee assistance program; MPSERS retirement; Paid sick and personal leave; Opportunities for professional development and advancement with tuition reimbursement available.

Posting date: 02/25/2025

Application deadline: 03/15/2025 or until filled

Please submit cover letter, resumé and references, and applicable transcripts to:

Jessica R. Ross, Human Resources Coordinator

Email: jobs@moisd.org

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