



## Mecosta-Osceola Intermediate School District

Administrative Offices: 15760 190<sup>th</sup> Avenue, Big Rapids, MI 49307

Phone: 231.796.3543

[MOISD Job Opportunities](#)

2425-29

**NOTICE OF  
VACANCY**

**Title: Student Therapy Monitor**

**Dept: Special Education**

**Start date: As soon as possible**

Classification/FLSA: Non-union, Non-exempt

Duration: School year position

25-35 hours per week

Reports to: Special Education Supervisor

Location: Multiple locations within the Mecosta-Osceola ISD

**Position Summary:** Under the general supervision of the MOISD Special Education Supervisor and the school principal, with guidance from instructional staff, the Monitor provides in-person assistance to a virtual therapist or evaluator and supports students during synchronous virtual sessions. The Monitor must have reliable personal transportation and the ability to transport self to assigned school(s) within the ISD; the work assignment location is dependent upon classroom needs, and may change during the workday with little advance notice.

### Professional Requirements / Education and Experience

- Minimum high school diploma.
- Must possess a combination of education and/or experience that demonstrates ability to provide support to students, individually or in small group settings.
- Proficient use and operation of technology devices (i.e. Chromebooks, iPads, laptops, desktop computers, projectors).
- Must possess valid Michigan driver's license.
- Must pass a criminal history background investigation conducted by the Michigan State Police (MSP) and the Federal Bureau of Investigation (FBI).

### Essential Duties

- Actively facilitates and supports student independence and participation with learning and assessment through the synchronous virtual instruction.
- Assists students with operating and navigating technology including basic troubleshooting of device operations, cameras, learning platforms, and learning tools.
- Supports the virtual therapist with maintaining a positive, engaging, and safe environment by implementing positive behavior support.
- Provides supervision to assigned students in the therapy location and transitional periods.
- Participates in professional learnings for the purpose of acquiring and/or conveying information relative to job functions, as assigned.
- Regular, reliable and prompt attendance.
- Ability to assume responsibility to transport self to worksites as assigned, and willingness to adapt to occasional changes to location during the workday.
- Other duties as assigned by the Assistant Superintendent of Special Education Services or designee.

## *Supporting Schools and Student Achievement*

*In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the State of Michigan's Elliott-Larsen Civil Rights Act of 1977, Section 102(a) it is the policy of the Mecosta-Osceola Intermediate School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries regarding this policy should be directed to: Superintendent, Mecosta-Osceola Intermediate School District, 15760 190th Avenue, Big Rapids, MI 49307, Telephone (231) 796-3543.*



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**Compensation: \$15.00 hourly**

**Benefits:** Employee medical, dental, vision, life/add & ltd, employee assistance program; MPSERS retirement plan; Paid sick and personal leave; Opportunities for professional development and advancement with tuition reimbursement available.

**Posting date: 11/14/2024**

**Application deadline: 11/28/2024**

**Please submit cover letter, resumé with references, and applicable transcripts to:**

**Jessica R. Ross, Human Resources Coordinator**

Email: [jobs@moisd.org](mailto:jobs@moisd.org)

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