



## Mecosta-Osceola Intermediate School District

Administrative Offices: 15760 190<sup>th</sup> Avenue, Big Rapids, MI 49307

Phone: 231.796.3543

[MOISD Job Opportunities](#)

2526-62

### NOTICE OF VACANCY

#### **Title: Substitute School Bus Driver**

**Start date: As soon as possible**

Classification/FLSA: Non-Exempt, Support

Duration: As needed basis, AM and PM route

Reports to: Transportation Director

Location: Mecosta-Osceola ISD

**Position Summary:** The School Bus Driver is an essential part of the MOISD team, providing safe and reliable transportation to ensure that every child receives a quality public education.

#### **Professional Requirements / Education and Experience**

- Preference is given to a candidate who has experience and or training with special needs children.
- Minimum of high school diploma.
- Must possess, or ability to obtain, all certificates, licenses, endorsements, and permits as required for a school bus driver by state and local authorities:
  - Valid Michigan driver's license
  - Commercial Driver License (CDL)
  - Air Brake Endorsement
  - (P) Passenger Endorsement
  - (S) School Bus Endorsement
- Must be at least 18 years of age with a clean driving record.
- Familiarity with vehicle maintenance best practices.
- Knowledge of safety standards, laws, codes, rules, regulations, policies, and procedures relating to pupil transportation.
- Must consent to and pass pre-employment and random drug/alcohol testing and DOT physical.
- Must pass a criminal history background investigation conducted by the Michigan State Police (MSP) and the Federal Bureau of Investigation (FBI).

#### **Essential Duties**

- Flexible and willing to adapt to changing situations and conditions while maintaining a positive attitude.
- Ability to work in harmony with fellow employees and the public at large.
- Effectively make decisions quickly and displaying good judgment.
- Excellent navigational ability, including reading and interpreting GPS and physical road and street maps.
- Ability to lift up to 60 pounds and in good physical condition.
- Contribute positively to the overall quality and operation of the transportation department.
- Complete pre-trip inspections and maintain bus safety and hygiene standards.
- Additional duties as assigned by the Transportation Director.

**Compensation: \$24.50 - \$25.50 hourly**

**Benefits: N/A**

### *Supporting Schools and Student Achievement*

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the State of Michigan's Elliott-Larsen Civil Rights Act of 1977, Section 102(a) it is the policy of the Mecosta-Osceola Intermediate School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries regarding this policy should be directed to: Superintendent, Mecosta-Osceola Intermediate School District, 15760 190th Avenue, Big Rapids, MI 49307, Telephone (231) 796-3543.



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VACANCY**

**Posting date: 01/06/2026**

**Application deadline: 01/11/2026 or until filled**

**Please submit cover letter, resumé and references, and transcripts/certifications to:**

**Dana Boglarsky, Human Resources Specialist**

Email: [jobs@moisd.org](mailto:jobs@moisd.org)

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