



Mecosta-Osceola Intermediate School District

15760 190th Avenue, Big Rapids, MI 49307

Phone: (231) 796-3543 | Fax: (231) 559-0505 | www.moisd.org

2627-38 Notice of Internal Vacancy

Title: Special Education Paraeducator

Program: Middle School Emotional Impairment

Start Date: As soon as possible

Classification/FLSA: Union | Exempt | Non-Administrative

Duration: Full-time school year position | 184 days | 7 hours per day

Reports to: MOISD Special Education Supervisor

Working Location: Reed City Middle School

Position Summary: The Special Education Teacher implements an appropriate instructional program to meet the individualized needs of students with disabilities as identified through the Individualized Education Program (IEP).

Professional Requirements / Education and Experience

- Must possess a valid Michigan teacher's certificate in secondary Special Education, preferably with full approval in the area of emotional impairment.
- Minimum of a Bachelor's degree in Special Education.
- Preference will be given to those with previous experience working with students with emotional impairments and demonstrated knowledge of evidence-based instructional strategies, behavior management techniques, and positive behavior support models.
- Applicants must possess a valid Michigan driver's license.
- Must pass a criminal history background investigation conducted by the Michigan State Police (MSP) and the Federal Bureau of Investigation (FBI).

Essential Duties

- Provide differentiated instruction and accommodations to support students with varying learning styles, abilities, and needs. Utilize evidence-based strategies, instructional materials, and technology to engage students and promote active learning.
- Develop and implement individualized education programs (IEPs) and behavior intervention plans (BIPs) tailored to meet the unique academic, social, emotional, and behavioral needs of students.
- Collaborate with parents, caregivers, multidisciplinary teams, and community partners to coordinate services, share information, and develop effective support plans for students.
- Assume responsibility for keeping informed of current developments in own field and the related field of special education.
- Collect, analyze, and maintain data on student progress, behavior incidents, and intervention outcomes. Use assessment data to evaluate student growth, adjust instructional strategies, and make data-driven decisions to support student success.
- Provide direction to the paraeducator(s) assigned to the classroom, when applicable.
- Display patience, empathy, resilience, and a genuine passion for supporting students with social-emotional and behavioral challenges.

Supporting Schools and Student Achievement

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the State of Michigan's Elliott-Larsen Civil Rights Act of 1977, Section 102(a) it is the policy of the Mecosta-Osceola Intermediate School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries regarding this policy should be directed to: Superintendent, Mecosta-Osceola Intermediate School District, 15760 190th Avenue, Big Rapids, MI 49307, Telephone (231) 796-3543.



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- Possess strong interpersonal, communication, and collaboration skills, with the ability to work effectively as part of a multidisciplinary team.
- Teach and model social-emotional skills, self-regulation strategies, and conflict resolution techniques to help students develop positive relationships, communication skills, and self-awareness. Facilitate social skills groups, peer interactions, and community-based learning experiences.
- Maintain a cooperative, harmonious relationship with professionals and others within the work setting.
- Organize time, energy and workload in order to meet responsibilities and timelines.
- Assume responsibility to transport self to assigned worksite(s) and maintain regular and predictable attendance.
- Additional duties as assigned by Assistant Superintendent of Special Education Services or designee.

Compensation: Commensurate with credentials and level of experience; based on MOISD-MEA salary schedule.

Benefits: Family medical with health savings account, dental, vision, life/add & ltd, employee assistance program; MPSERS retirement; Paid sick and personal leave; Opportunities for professional development and advancement with tuition reimbursement available.

Posting Date: 10/13/2026

Application Deadline: Until filled

Submit Cover Letter, Résumé, References, and Applicable Transcripts to:

Dana Boglarsky, Human Resources Specialist

Email: jobs@moisd.org

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