Mecosta-Osceola Intermediate School District
15760 190th Avenue, Big Rapids, MI 49307
Phone: (231) 796-3543 | Fax: (231) 559-0505 | www.moisd.org

2627-48 Notice of Vacancy

Title: Lead Teacher

Program: Great Start Readiness Program
Start Date: As soon as possible
Classification/FLSA: Non-Union | Exempt | Non-Administrative
Duration: Full-time School Year position: 175 days/year | 8 hours/day
Reports to: Early Childhood Director
Working Location: Evart Elementary, Evart MI

Position Summary: The Great Start Readiness Lead Teacher designs and implements high-quality early childhood education programs for preschool-aged children and ensures a nurturing environment to support their learning and development.

Professional Requirements / Education and Experience

- Must possess either: A valid Michigan teaching certificate with an Early Childhood Education (ZA) or Early Childhood-General and Special Education (ZS) endorsement **OR**
    - A bachelor's degree in early childhood education or child development with a specialization in preschool teaching **OR** Five (5) years' experience as an Associate Teacher in a GSRP classroom.
    - Those with significant coursework toward qualifications may be considered if the applicant is willing to commit to a compliance plan to obtain proper credentials.
- Transcript will document a major, rather than a minor, in child development or early childhood education.
- Knowledge of early childhood development theories, best practices, and assessment strategies.
- Familiarity with GSRP guidelines and MiLEAP regulations is preferred.
- Competent and efficient use of technology and software, including Google applications.
- Ability to work effectively with diverse populations and maintain strict confidentiality is required.
- Must meet child care licensing requirements, including proof of CPR/first aid certification or willingness to obtain upon hire.
- Demonstrated ability to present a self-directed and professional personality with strong communication skills and a willingness to work collaboratively in a team environment.
  Must pass a criminal history background investigation conducted by the Michigan State Police (MSP) and the Federal Bureau of Investigation (FBI).

Essential Duties

- Design an appropriate curriculum that aligns with GSRP guidelines and early childhood best practices, including individual instructional objectives for each student based on assessment.
- Conduct ongoing assessments and maintain accurate records of student growth and development; utilize data to support instructional approach, inclusive of a variety of methods to accommodate diverse learning styles and abilities.
- Create a positive and inclusive classroom environment where children feel safe, respected, and engaged in learning. Manage behavior effectively using positive reinforcement strategies.

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the State of Michigan's Elliott-Larsen Civil Rights Act of 1977, Section 102(a) it is the policy of the Mecosta-Osceola Intermediate School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries regarding this policy should be directed to: Superintendent, Mecosta-Osceola Intermediate School District, 15760 190th Avenue, Big Rapids, MI 49307, Telephone (231) 796-3543.

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- Prepare written reports and evaluations as needed/required.
- Evaluate and direct the associate teacher(s) under immediate supervision as directed by the supervisor.
- Establish and maintain positive relationships with families/caregivers through regular communication and family involvement activities. Respond to questions concerning student progress and possible program needs in a timely manner, and provide resources to support family engagement.
- Contribute positively to the overall quality and operation of the classroom and program as a whole.
- Assume responsibility to transport self to the assigned worksite and maintain consistent, reliable, and prompt attendance.
- Collaborate with associate teachers, classroom aides, and support staff specialists to ensure a positive learning and working environment.
- Work closely with the Early Childhood Specialist to maintain compliance with all licensing and accreditation requirements. Participate in professional development to remain current with developments and enhance skills and knowledge in the field.
- Perform other duties as assigned by the Early Childhood Director or designee.

Compensation: Starting at $37,000.00
Benefits: Family Medical, Dental, Vision, Life/AD&D/ LTD, employee assistance program; MPSERS retirement; Paid sick and personal leave. Opportunities for professional development and advancement with tuition reimbursement available.
Posting Date: 11/11/2026
Application Deadline: 11/21/2026 or until filled

Submit Cover Letter, Résumé, References, and Applicable Transcripts to:
Dana Boglarsky, Human Resources Specialist
Email: jobs@moisd.org
Mecosta-Osceola Intermediate School District
15760 190th Ave., Big Rapids, MI 49307

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