



Mecosta-Osceola Intermediate School District

Administrative Offices: 15760 190th Avenue, Big Rapids, MI 49307

Phone: 231.796.3543

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2526-03

NOTICE OF VACANCY

MULTI-TIERED SYSTEMS OF SUPPORT (MTSS) **IMPLEMENTATION SPECIALIST**

REPORTS TO: Assistant Superintendent of Instructional Services LOCATION: Mecosta-Osceola Resource Center	START DATE: August 18, 2025
SALARY: \$67,000-\$82,000 commensurate with credentials	DURATION: Full-Time School Year Position 190 Days; 7 Hours Per Day
CLASSIFICATION/FLSA: Exempt	POSTING DATE: July 17, 2025
BENEFITS: Family Medical with HSA or Cash in Lieu of Medical; Board Paid Dental, Vision, LTD, Life/AD&D; Paid Sick and Personal Time; Tuition Reimbursement, Professional Development, MPSERS Retirement Plan	

Position Summary: The MTSS Implementation Specialist will assist the District and LEA(s) to implement change and support systems that result in student success. Responsibilities involve a variety of coordinating, consulting, coaching, facilitating, and training activities designed to accomplish systems-level changes for behavior, curriculum, instruction, assessment, and environment.

Professional Requirements / Education and Experience

- Master's Degree in education, psychology, social work or related field
- Strong leadership and communication skills
- Minimum of two (2) years' experience with successful coaching of staff/administration on implementation of MTSS
- Extensive knowledge around MTSS, School Improvement, Special Education, General Education, core-academics, positive behavior supports, and data necessary to support LEA(s) with data analysis and implementation of goals supporting the Whole School, Whole Community, Whole Child (WSCC) model
- Experience with a variety of assessment systems, including, but not limited to:
 - State Assessments
 - Curriculum-Based Measures
 - Behavior Tracking Databases
 - Capacity and Fidelity Inventories
- Must possess a valid driver's license
- Must pass a criminal history background investigation conducted by the Michigan State Police (MSP) and the Federal Bureau of Investigation (FBI)



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Essential Duties

- Support behavioral and academic integration and development
- Familiar with and able to speak in depth to teams about MTSS, explicitly the Practice Profile, to help guide planning and preparation
- Attend Professional Learning to grow own capacity in MTSS
- Remain knowledgeable of current legislation, research trends, and evidence-based practices in all areas related to School Improvement, MTSS, core-academics, and state and local assessments to support integration within and across the LEA(s)
- Conduct and coordinate professional development for local district(s) on MTSS and Systems
- Serve on and participate with ISD committees
- Review and analyze ISD and district-level data
- Collaborate and cultivate a positive working relationship with local & ISD administrators in order to ensure efforts of fidelity
- Collaborate with other ISD and local coaches/itinerants/consultants to support and create a unified approach and use of resources to maximize effectiveness
- Coach districts on implementation of MTSS for behavior and academics, including implementation of evidence-based practices and interventions
- Identify and communicate barriers to the local implementation team for problem-solving
- Work collaboratively across assigned school(s) with instructional staff and administrators to build capacity for data collection, problem solving and data-driven instructional decision-making processes that support implementation of Multi-Tiered Systems of Support (MTSS) across core instruction, strategic and intensive interventions and assessment practices to positively impact student growth and achievement
- Work independently and within teams to accomplish identified goals and strategies
- Communicate and interact effectively with varied audiences both verbally and in writing
- Additional duties as assigned by Assistant Superintendent of Instructional Services

Deadline: August 1, 2025 or until filled.

Please submit cover letter, resumé, transcript, and references to:

Dana Bolgarsky, Benefits Specialist

Email: jobs@moisd.org

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