



Mecosta-Osceola Intermediate School

15760 190th Avenue, Big Rapids, Michigan 49307-9096

Phone: (231) 796-3543

Fax: (231) 796-3300

www.moisd.org

Accepting Bids for Preschool Playground Structure (Hillcrest) 6/30/2025

1. Introduction

The Mecosta-Osceola Intermediate School District (MOISD) seeks qualified vendors to supply and install a preschool playground structure suitable for young children (approximately 2-5 years). The proposed structure must be comparable in design, features, and functionality to the GameTime Kilpatrick PT24002 model. All equipment and installation must comply with Michigan's Great Start Readiness Program (GSRP) licensing requirements.

2. Project Overview

- **Location:** Hillcrest Early Childhood Center. 501 W. Bridge St. Big Rapids, MI 49307
 - **Target Age Group:** Children aged 2–5 years
 - **Project Scope:**
 - Supply and install a preschool playground structure as detailed below
 - Site preparation and ADA-compliant installation
 - Post-installation inspection and certification by all relevant authorities
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3. Product Specifications

Comparable Model Requirement:

The structure must be comparable to GameTime's Kilpatrick PT24002, offering equivalent features, layout, size, accessibility, and safety.

The vendor must demonstrate in their proposal how their product meets the specifications and features of the GameTime's Kilpatrick PT24002 structure.

Dimensions & Safety Zones:

- **Use Zone:** Minimum of 6 ft clearance around equipment; extra per CPSC guidelines for slides/swings
- **Fall Height:** Maximum 60 in (5 ft)

Accessibility:

- ADA-compliant elevated and ground-level components

Compliance:

- ASTM and CPSC safety standards
 - ADA compliance
 - Michigan Admin Code R 400.8170(11) and 2010 CPSC Public Playground Safety guidelines
 - Post-installation inspection/certification per MiLEAP requirements
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4. Vendor Requirements

Vendors must:

- Be authorized distributors of recognized playground manufacturers
- Have demonstrable experience with similar installations
- Provide liability insurance, bonding, and installation warranties
- Use trained, certified installation personnel
- Coordinate with a MiLEAP-approved CPSI for final inspection and completion certification (BCAL-5047)

5. Proposal Submission Guidelines

Submit proposals including:

- **Company Profile:** Years in business, project experience, references
- **Detailed Proposal:**
 - Itemized budget (equipment, prep, installation, etc.)
 - Project timeline (award to completion)
 - Warranty and maintenance info
 - Safety/compliance certifications
- **Value-add Services:** Community engagement, educational materials, etc.
- **Key Dates:**
 - **RFP Issue Date:** June 30, 2025
 - **Sealed Bid Submission Deadline:** July 18, 2025, at 3 p.m.
 - **Bid Opening Date:** July 18, 2025, at p.m.

Submission Method:

- ***All bids must be submitted in sealed envelopes clearly marked on the outside of the envelope "Playground Bid".***

Sealed bids will be accepted until 3 p.m. on July 18, 2025, and should be addressed to:

**Mecosta-Osceola ISD
Attention: Steve Locke
"Playground Bid "
15760 190th Avenue
Big Rapids, MI 49307**

- **Bid Opening Date: July 18, 2025, at 3 p.m.**

6. Contact Information

For questions contact:
Steve Locke, MOISD Superintendent
15760 190th Ave. Big Rapids, MI 49307
(231) 796-3543
Email: pnemeth@moisd.org



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7. Evaluation Criteria

Proposals will be reviewed based on:

- Specification compliance
- Cost efficiency
- Vendor experience & references
- Project schedule
- Warranty and maintenance support
- Safety/licensing compliance

8. Terms & Conditions

- MOISD reserves the right to accept or reject any proposal
- All proposals become MOISD property
- Proposal preparation costs are vendor's responsibility
- Accept or reject any or all bids, in whole or in part, waive informalities, and negotiate with selected contractors.
- Modify or cancel the RFP.
- Accept the bid that best serves the interests of the district.
- Request additional information.
- The MOISD is an equal opportunity employer.

We look forward to receiving your proposals.



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APPENDIX A – PROPOSAL SUBMISSION FORM

Vendor Information:

- Company Name: _____

- Address: _____

- Contact Person: _____

- Phone: _____

- Email: _____

Acknowledgment of RFP Requirements:

By signing below, the bidder acknowledges that they have read and understood all the requirements of the RFP and agree to comply with all stated terms and conditions.

Authorized Representative Name: _____

Title: _____

Signature: _____ Date: _____

APPENDIX B – REFERENCE CHECK FORM

Vendor Information:

- Company Name: _____

- Contact Person: _____

- Phone: _____

- Email: _____

Reference #1:

- Organization Name: _____

- Contact Person: _____

- Phone: _____

- Email: _____

- Project Description: _____

- Completion Date: _____



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Reference #2:

- Organization Name: _____
- Contact Person: _____
- Phone: _____
- Email: _____
- Project Description: _____
- Completion Date: _____

Reference #3:

- Organization Name: _____
- Contact Person: _____
- Phone: _____
- Email: _____
- Project Description: _____
- Completion Date: _____

APPENDIX C – BIDDER TIMELINE CONCERN STATEMENT

If the bidder has concerns regarding the project timeline outlined in the RFP, they may provide a statement below explaining their concerns and proposing alternative scheduling considerations.

Statement of Concern:

Proposed Alternative Schedule (if applicable):

Authorized Representative Name: _____

Title: _____

Signature: _____ Date: _____



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APPENDIX E- Affidavit of Bidder – Familial Relationships Form

The undersigned, the owner or authorized officer of (the “Bidder”), pursuant to the familial disclosure requirement provided in the Mecosta-Osceola Intermediate School District’s (the “MOISD”) RFP, hereby represent and warrant, except as provided below, that no familial relationships exist between the Bidder or any employee of the above mentioned MOISD, and any member of the Boards of Education of the District or the Superintendents of the MOISD.

List any Familial Relationships:

BIDDER: _____

By: _____

Its: _____

STATE OF _____)

COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____ 20__, by

_____.

_____, Notary Public

_____ County, _____

My Commission Expires: _____

Acting in the County of: _____



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APPENDIX F - Affidavit of Bidder - Compliance with School Safety Initiative Legislation

The undersigned, the owner or authorized officer of (the “Bidder”), certifies to Mecosta-Osceola Intermediate School District (the “MOISD”), that any and all persons who will work directly or indirectly for the Bidder, including, but not limited to, Bidder’s employees, agents, vendors, subcontractors or consultants, and who will work at or on any MOISD property, shall at all times be in compliance with MCL 380.1230, 380.1230a, 380.1230c, 380.1230d, and 380.1230g and have not been convicted of any “listed offenses”.¹ The Bidder further warrants and represents that all persons who will work directly or indirectly for the Bidder, including, but not limited to, Bidder’s employees, agents, vendors, subcontractors or consultants, and who will work at or on any MOISD property, shall at all times be in compliance with MCL 380.1230, 380.1230a, 380.1230c, 380.1230d, and 380.1230g. In this regard, Bidder agrees, without limitation, to report within three (3) business days to the MOISD when any such person is charged with a crime listed in Section 1535a(1) of the Revised School Code² or a substantially similar law, and to immediately report to the MOISD if that person is subsequently convicted, pled guilty or pled no contest to that crime.

BIDDER: _____

By: _____

Its: _____

STATE OF _____)

COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____ 20__, by

_____.

_____, Notary Public

_____ County, _____

My Commission Expires: _____

Acting in the County of: _____

¹The term listed offenses means those defined in section 2 of the Sex Offenders Registration Act (SORA), MCL 28.722 2MCL.380.1535a(1). 50



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APPENDIX G - AFFIDAVIT OF COMPLIANCE - IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of (the "Bidder"), certifies to Mecosta- Osceola Intermediate School District (the "MOISD"), that any and all persons who will work directly or indirectly for the Bidder, is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Bidder is awarded a Contract as a result of the aforementioned Request for Proposal, the Bidder will not become an "Iran Linked Business" at any time during the course of performing under the Contract.

The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the Contract or proposed Contract for which the false certification was made, whichever is greater, the cost of the MOISD's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on an Invitation To Bid for three (3) years from the date that it is determined that the person has submitted the false certification.

BIDDER: _____

By: _____

Its: _____

STATE OF _____)

COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____ 20__, by

_____.

_____, Notary Public

_____ County, _____

My Commission Expires: _____

Acting in the County of: _____