

### Required For:

- Redetermination IEP
  - Upon Termination of Eligibility
  - Function Behavior Assessments (FBA)
- AND
- Initial IEP (if team determines)
  - To add a new service (SSW, OT, PT, Speech, resource support)

#### Parental Consent

Is required or evidence of attempts to obtain consent for any evaluation after initial.

Evidence looks like: 4 documented attempts to contact the parent via phone, or in person in EdPlan.

### Timeline

- Evaluations, 30 school days ending in an IEP.
- No further evaluation needed for eligibility, no timeline **EXCEPT** 3 year Reevaluation IEP.
- Timeline extensions allowed IF parent agrees in writing **AND** reevaluation IEP date is not exceeded.

MDE REED Manual 2009

MDE Timeline Initials

### Process:

- Case Coordinator: Psychologist, TC, or SLP (if case manager) opens and drafts REED with input from evaluators and parent.
- REED in draft form until completed and signature is requested from district designee and parent.
- District Representative must sign.
- Discuss evaluation plan with parent and any additional concerns or information (medication, family changes etc)
- After parent review, complete Notice section and send draft home for signature.
- Date REED when case coordinator receives signed copy.
- Finalize REED after received from parent.
- If not response, finalize after 10 days, if it's not an **initial**.

### Q & A

- Q: Must the parent be notified if the REED Team determines no further testing?  
**A: Yes- notify determination and reasons. Parent has the right to request a reevaluation.**
- Q: What date "resets the clock" on a reevaluation?  
**A: The prior eligibility determination date (36 months/3 year), not the REED date.**
- Q: Do we need a REED to determine a student is no longer eligible?  
**A: Yes.**
- Q: Do you need a REED prior to graduation or aging out?  
**A: No.**
- Q: If consideration of a change of eligibility is happening and the parent did not sign the REED, can the team proceed?  
**A: Yes, with documented attempts to contact the parent.**
- Q: Is a REED required for an FBA?  
**A: Yes, whether SE or GE, a REED is required for an FBA as it is considered an evaluation.**